



2018 NATIONAL FÍS FILM AWARDS

SUBMISSION FORM PART 1 - SCHOOL DETAILS

The school principal or lead teacher involved must complete this form in BLOCK CAPITALS please. Required fields*

School Name*	
School Roll Number*	
School Address*	
School Email*	
School Phone No. *	
No. of films being submitted*	
Has your school entered the FÍS Film Awards before ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Contact Teacher(s)* name <i>(Please see Personal Data note** below).</i>	
Teachers direct email (optional) <i>(Please see Personal Data note ** below).</i>	
CPD in film, digital storytelling or animation?	Have you ever engaged in a CPD course provided by the PDST in this area? Yes <input type="checkbox"/> No <input type="checkbox"/>

I confirm that the school has **consent from parents/guardians of the children** participating in the film(s) submitted to the 2018 FÍS Film Awards and are aware that the films are being entered here.

I confirm that the film(s) being submitted have been **created and produced by the children** in our school as per the entry form details.

I accept that **personal data **** collected here will be used only for the purposes for which it was collected: *communication and data gathering re. entry to the FÍS awards for the particular year of entry* and that information is processed based on your signed consent to that processing and is shared with project partners, the Professional Development Service for Teachers (PDST). After 12 months, personal data collected by the FÍS office will be anonymised. Anonymised statistical data will be retained indefinitely by IADT/FÍS.

Teachers Signature: _____ **Date:** _____

IADT/FÍS is a Data Controller and will observe the key GDPR principles and obligations in relation to any personal data collected here. Data subject access requests should be addressed to dp@iadt.ie or 01 239 4947. Personal data can be accessed, corrected or deleted from our records by request to info@fis.ie.



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SUBMISSION FORM

PART 2 – FILM DETAILS

Please provide details of your film in BLOCK CAPITALS below.

Name of Film*	Duration of film* (in minutes)	Class(es) Involved

Please tick to confirm that the music used in this film is:

Original (music) content created at our school. *

OR

Music used is available copyright free or under a creative commons licence. *

*Required fields

How are you submitting the film? (please tick as appropriate)

DVD

or Via Link (e.g. We Transfer) to bernadette.meagher@iadt.ie

NB: Please only use youtube, vimeo if you have an account that allows downloads by the public. **Link:** _____

If your school is submitting more than one film, please complete a separate PART 2 – SUBMISSION FORM for each film.



2018 NATIONAL FÍS FILM FESTIVAL

SUBMISSION CHECKLIST

Before sending your film in to us, please review the below to ensure you have included everything. This is provided for your internal use only. You **do not** need to submit the checklist to FÍS.

For postal entries:

- Submission Form – Part 1 (School Details)
Part 2 (Film Details) form for each film entered.
- The Film Storyboard – a copy is sufficient as we will not be able to return originals.
- The DVD containing your film in mp4 or Quicktime format
(If more than one film is being submitted please put each film on a separate DVD)

Your submission form and DVD should be posted to:

**FÍS Office,
IADT,
Kill Avenue,
Dun Laoghaire,
Co. Dublin.
A96 KH79**

For online entries:

- please upload your film(s) to a transfer platform of your choice such as 'We Transfer' with film titles and school name included! **OR** provide a link to your film (as per the details in Part 2 of the Submission Form).
- Complete, Scan and Submit the Submission Form Part 1 (School Details) and Part 2 (Film Details) to:

Bernadette.meagher@iadt.ie

The closing date for submissions to the 2018 FÍS Film Awards is **5pm on 29th June 2018.**